

OVERBROOK PRESCHOOL ENROLLMENT AGREEMENT
2023-2024

In order that my child _____ (full name) may attend Overbrook Preschool, I agree to abide by the terms of this Agreement and the policies of the Overbrook Preschool as set forth in the Parent Handbook, and as the Parent Handbook is amended from time to time.

1. Tuition for the 2023-2024 academic year is:

<u>3 year old programs</u>	<u>4 & 5 year old programs</u>	<u>Technology Fee</u>
2 Half Days- \$2,025 (\$225/mos)	3 Half Days- \$2,790 (\$310/mos)	\$25/year (Due 9/1/23)
	5 Half Days - \$4,320 (\$480/mos)	

2. Upon acceptance to Overbrook Preschool, a deposit of one month's tuition is required and must be received by May 1, 2023. This payment will be applied to your tuition and is **non-refundable**.
3. The remainder of the **tuition payments** are due on or before the **first day of the month**, September through April.
4. **The \$25.00 Technology fee is due with the September tuition payment.**
5. Payments received more than ten (10) days after the due date will be charged a \$25.00 late fee. Tuition payments will not be permitted to fall in arrears more than 30 days unless arrangements are made with the Preschool Director.
6. There will be **no** adjustment in tuition for absenteeism, illness, vacations, holidays, religious observances, inclement weather, or any emergency affecting either the child or the Preschool.
7. A \$25.00 fee will be charged for any returned check or unavailable debit funds.
8. Thirty (30) day's written notice is required to withdraw a child from the Preschool. Unless this 30-day notice is given, the full tuition must be paid for the month of withdrawal. The initial deposit is non-refundable.
9. Tuition payments may be directly debited, hand delivered or mailed to the Preschool Office, 4131 N. High St., Columbus, OH 43214.
10. A late fee of \$20.00 will be charged for recurring late pick-ups.
11. **All class offerings are contingent upon sufficient enrollment as determined by the Overbrook Preschool Policy Council.**

Further, I understand that the Preschool may dismiss my child prior to the end of the term for any of the following reasons:

1. Failure to comply with all items above.
2. Behavior that affects the safety of the child or his classmates
3. Violation of any policy as set forth in the Family Handbook
4. Any action of the child or parent that might detract from the educational value or comfort of our _____ students, parents, or staff.

Signed: _____

Date: _____